

Website Service Estimate Worksheet

Client self-estimate form for website support, maintenance, and rescue services.

Client Information

Name: _____

Company / Website: _____

Email: _____

Date: _____

Service Time & Cost Guide

Service	Typical Time	Estimated Range
Plugin / Security Updates	30–60 min	\$25–\$50
Content Updates	15–45 min	\$25–\$40
Broken Page Repair	1–3 hrs	\$25–\$75
Website Rescue / Cleanup	2–8 hrs	Custom Quote
Backup Setup	30–90 min	\$25–\$60
Speed Optimization	1–4 hrs	\$25–\$100
New Feature Installation	1–5 hrs	\$25–\$125

Client Self Estimate

Requested Service: _____

Estimated Hours Needed: _____

Estimated Hourly Rate: _____

Estimated Total Cost: _____

Describe the Issue or Work Requested

Client Proposed Bid / Budget

Proposed Budget Amount: \$ _____

Desired Completion Timeframe: _____

This proposed amount is subject to review and approval before work begins.

Internal Review

Final Approved Cost: _____

Approval Status:

Approved Needs Revision Declined

Important Notes

- Minimum billing begins at \$25
- Larger repair projects may require revised estimates
- Emergency or after-hours work may require additional charges
- Final work begins only after approval